

# HBCU PRESENTATION AND RESEARCH GUIDE



Group Members: \_\_\_\_\_

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Assigned Institution: \_\_\_\_\_

Your group will work together to conduct research, create a presentation, and then share the story of your assigned institution with your classmates in a 10-minute presentation.

## Presentation Requirements

Your group will have 10 minutes to present the story of your assigned institution using information and visuals obtained through your research. Presentations that go over or under the time limit by two or more minutes may be penalized.

Each presentation should include at least one slide to represent each of the following topics:

- The founding of the institution
- Key focus or specialty
- Important milestones or events in the Institution's History
- Notable alumni
- The institution today

Each slide will include:

- A heading at the top of the slide.
- One or more primary source visuals.
  - Can be photographs, scans of documents, screen grabs from videos, or any other primary sources located during research.
- Each image should include a caption.
  - Use the following format for the captions: [Description of what the image is], [Date of image]. Source: [Archive or website where you found the image].
  - Example: Cover of the Atlanta University Bulletin, 1972. AUC Robert Woodruff Library.
- NO OTHER TEXT ON THE SLIDE!
  - Prepare notes on the information you will share with each slide. You may read from these notes when you present.

## Research Notes

- You may use primary or secondary sources.
- You must identify all your sources on the included Source Sheet.
- Utilize RADAR, the digital collections of the AUC Robert W. Woodruff Library, to locate primary sources.
  - RADAR: Repository of AUC Digital collections, Archives, and Research.  
<https://radar.auctr.edu/>.

## SOURCE SHEET

List the name and web address of each source you used for both the visuals on your slides and the information you are sharing in your presentation.

Slide: The Founding of the Institution

Slide: Key Focus or Specialty

Slide: Important Milestones or Events in the Institution's History

Slide: Notable Alumni

Slide: The Institution Today